

DRAFT
ROXBURY OF MOUNT VERNON HOMEOWNERS' ASSOCIATION
ANNUAL MEETING
June 23, 2016

1. The annual meeting was called to order at 8:00 p.m. at Emmanuel Baptist Church by President Joseph Langley. The other Board members introduced themselves—Muriel Brown, Vice-President; Daisy McGinley, Secretary-Treasurer; Tonja Stewart, Director; and Curtis Dudley, Director. Nine members were present. Eventually eleven homeowners were present.
2. The draft minutes from the 2015 Annual Meeting were submitted by the Secretary. After discussion, Ms. Deborah Morefield made a motion to approve the minutes as written which was seconded by Ms. Pat Williams. The motion was passed unanimously.
3. Communications. The Secretary reported that the Church Secretary had reported that their members have found condoms, women's underwear, and beer cans in the trees on our shared property line by Buckman Road. If any homeowners see any late night partying, they should call the police.
4. Treasurer's Report
 - The Treasurer provided copies of the financial report for all attendees.
 - Some significant items from the cash flow statement were:
 - Total expenses were about \$66,000 (\$15,000 less than budgeted) while income was about \$1,200 less than expected due to an increase in delinquent accounts. Reserves increased by about \$20,000.
 - There were significant maintenance expenses for installing three new streetlights (\$16,100) and snow removal (\$6,605). There were no uncollectible assessments because there were no foreclosures.
 - Accounts Receivable
 - Delinquent assessments receivable are \$10,500 compared to \$9,600 owed on June 30, 2015. About \$5,300 of the balance due is owed by two owners (3742 Roxbury Lane and 8203 Roxbury Drive) who have Association liens on their houses.
 - Budget for 2016-2017
 - As previously announced, the annual assessment will increase from \$1,057.00 to \$1,061.00 or \$265.25 per quarter for the next year.
 - At its June 16, 2016, meeting, the Board approved the budget for the 2016-2017 year. The Board has decided that the priority item for the next year will be the installation of a security gate at the Buckman Road entrance which will probably cost at least \$15,000. We are also planning to have some repair work done to the brick wall at the Richmond Highway entrance.
 - Auditor's Report
 - No irregularities were found for the year ending June 30, 2015. The Treasurer asked that if any member has any questions, he or she should contact her after the meeting.
 - Reserve Study Update
 - The Board had an update of the reserve study prepared as required by Virginia law. If anyone wants a copy, please contact the Secretary.

5. ACC

- Home Inspections
 - The Secretary stated that the inspections have been done and the inspection reports will be mailed with the quarterly statements. Any owner with questions about his or her report should contact one of the Board members.
- Other Issues
 - Several homeowners mentioned that they are having problems with birds nests in their vents and other nooks around their doors, etc. It was suggested that after the babies leave, the nests can be destroyed and covers can be put on the vents.
 - The Board has discovered that the Association property line behind 3700 through 3712 Roxbury Lane is 12 feet behind their back fences so we have decided not to replace the back fences of those houses.
 - Lori Ross of 8207 Roxbury Drive asked about stains for the decks. She is going to try a sealer/paint that will fill in the cracks in the wood to lengthen its life and improve the appearance.

6. New Business

- Access Gate
 - The President reported that the Board is obtaining information on the options for the access gate at Buckman Road. Among the options is an arm vs. retractor gate and use of swipe cards or digital key pads for entering and exiting.
- Pride in Roxbury Committee
 - Muriel Brown, Vice-President, reported that the Committee will be organizing the National Night Out again this year. It will be Tuesday, August 2. The police and fire departments will be represented. A flyer will be distributed with the July newsletter. There is a sign up sheet at the sign-in table for volunteers. The Yard Sale is planned for September 10.
- Miscellaneous Issues
 - Some residents asked about adding a trash can on Roxbury Drive. The Board will consider it but there is already an issue about which Board members will empty the trash cans and when.
 - Several residents asked about having cars towed from the Roxbury Drive Green Zone. Some appear to be there for weeks without moving. The Board asked that the residents provide the information on each vehicle along with the dates and times.
 - There was a general discussion of the Richmond Highway widening which will impact that entrance to Roxbury. All the information confirms that anyone exiting Roxbury will have to make a right turn to go south. There will be no left turn access from the south as there will be a 10-foot median between the north and south bound lanes. The Secretary reported that she has requested that VDOT put the Board on the mailing list for future communications. So far only the residents of Roxbury Drive are receiving information from VDOT.
 - Deborah Morefield reported that there is an area behind her house near the tree that is always wet even when there hasn't been any rain. She's concerned that there may be a leak in someone's water line. None of the houses in the immediate area have sump pumps that could be draining there and this has been a recent development. The Secretary will contact the Fairfax Water Authority.

7. Elections: As previously announced, the two three-year terms filled by Joseph Langley and Tonja Stewart are expiring on June 30. Muriel Brown nominated Patricia Washington and Cathryn

Rosencrans-Etienne volunteered. Since no one else was nominated or volunteered, Patricia and Cathryn were elected to the Board by acclamation.

8. The meeting was adjourned at 9:04 p.m..

Submitted by

Daisy McGinley
RHOA Secretary-Treasurer