

**DRAFT**  
**ROXBURY HOMEOWNERS' ASSOCIATION**  
**BOARD MEETING**  
January 12, 2016

1. The meeting convened at 7:10 p.m. The following board members were present:
  - Joseph Langley, President
  - Muriel Brown, Vice-President
  - Daisy McGinley, Secretary-Treasurer
  - Tonja Stewart, Director
  - Curtis Dudley, Director
  
2. Open session for visitors. Latrish Thomas, new owner of 3743 Roxbury Lane, observed the meeting to learn about the community.
  
3. Minutes of the Nov. 10, 2015, meeting were submitted by the Secretary. After discussion, they were accepted unanimously.
  
4. **ACC Report.** There was no November ACC meeting.
  
5. **Treasurer's Report**
  - For the month of November, the Treasurer reported that income exceeded expenses by about \$4,000. Expenses were normal for the month. For the month of December, the expenses exceeded income by about \$1,100. There were no unusual transactions. By the end of December, delinquencies totaled about \$10,600 and reserves totaled about \$85,800.
  - The Treasurer reported that we had not yet received any payment for Mr. Kusi's account from the wage garnishment in December.
  - After discussion, the Board unanimously approved the report.
  
6. **Communications.** Tonja Stewart reported that she had talked to the trash truck driver about picking up the trash from the community receptacle at the corner of Roxbury Lane and Roxbury Place. He said that they could but we just need to talk to his supervisor.
  
7. **Old Business**
  - The Secretary will contact Republic Services again about the trash issue.
  - The Secretary sent the letter to Ms. Ross but hasn't heard anything from her in response.
  - Joe Langley and Curtis Dudley have done most of the work on the bushes at the Richmond Highway entrance. They will finish with the stumps in the Spring.
  - Curtis Dudley is still researching the possibility of an extension on the stop sign at the corner of Roxbury Drive and Roxbury Lane.
  - The Secretary reported that the engineer will be visiting the community this coming Thursday and then will finish the update to the reserve study within a few weeks.
  
8. **New Business**
  - The Secretary reported that a pine tree on Roxbury Place was uprooted by the wind on Sunday, January 10, 2016, and as it fell toward Roxbury Lane, knocked over the street light and damaged the street sign. Terry Blockett started trimming the tree on Monday, January 11 and will take the debris to the landfill. He will bill us later. The Secretary contacted the

electrician, who was out of town, but he will order a new light when he returns at the end of the month. The installation will be dependent on the weather. The insurance company has also been contacted and a claim started.

- Tonja Stewart that several vehicles were towed on Jan. 1st and 2nd for expired tags. She suggested that, since the police allow a 10-day grace period for expired tags, we should change our parking rules and towing policy to be consistent. The rest of the Board concurred. The Secretary will contact A-1 Towing about amending our towing contract.
- The President mentioned that the area behind his house is water logged again and something needs to be done. The Secretary suggested that we talk to our new contractor, Blade Runners, for suggestions to improve the drainage.

9. The meeting was adjourned at 8:07 p.m. The Board will meet next on Feb. 9, 2016, at 7:00 p.m.

Minutes submitted by

Daisy McGinley  
Secretary-Treasurer, RHOA