

DRAFT
ROXBURY HOMEOWNERS' ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE MEETING
July 28, 2015

1. The ACC meeting convened at 8:00 p. m. The following members were present:

Muriel Brown, Vice-Chairman
Daisy McGinley, Secretary
Tonja Stewart, Member
Curtis Dudley, Member

Joseph Langley, Chairman, was absent.

2. **Minutes.** The minutes of the June 9, 2015, meeting were submitted by the Secretary. After discussion, they were accepted unanimously.

3 **Communications.** The ACC received two requests for explanations of violations on their inspection reports.

4. **Old Business.**

- Curtis Dudley reported that he had reinspected the two houses in question – 3752 Roxbury Lane and 3815 Roxbury Court – and determined that there were no violations. The Secretary will revise the reports.

5. **New Business.**

- A question about whether windows were required in garage doors surfaced during the May inspections. One homeowner at 3741 Roxbury Lane had installed a new door without windows. The Secretary reviewed the ACC regulations and found that there is no mention of garage door requirements. The only issue is that since the new door did change the exterior of the house, the owner should have submitted a change request for the ACC to review. The members agreed that windows are not required in the garage doors but preferred to avoid any issue of whether the garage is being used as living space.
- Tonja Stewart raised a question about whether the Fairfax County fire code prohibits grills on the decks. After research, she found that the Code has an exception for how far a grill has to be from the townhouse so there is no violation if residents have grills on their decks.
- Tonja Stewart reported that she received notice of a new email address for A-1 Towing. It is contact@A1Towingcompany.com.

6. The meeting was adjourned at 8:20 p.m.

Minutes submitted by

Daisy McGinley
ACC Secretary