

DRAFT
ROXBURY HOMEOWNERS' ASSOCIATION
BOARD MEETING
November 11, 2014

1. The meeting convened at 7:03 p.m. All board members were present:
 - Joseph Langley, President
 - Muriel Brown, Vice-President
 - Daisy McGinley, Secretary-Treasurer
 - Tonja Stewart, Director
 - Curtis Dudley, Director

2. Open session for visitors. None

3. Minutes of the October 14, 2014, meeting were submitted by the Secretary. After discussion, they were accepted unanimously.

4. **ACC Report.** There was no October ACC meeting.

5. **Treasurer's Report**
 - For the month of October, the Treasurer reported that expenses exceeded income by about \$40,000. Expenses included the second half of the street paving along with the normal expenses. Delinquent assessments at the end of October were about \$16,100 with fourteen owners being more than one quarter delinquent. Total reserves at the end of October were about \$57,900.
 - The Treasurer reported that we received the usual monthly payment for Ms. Maxwell's account. Also, the attorney had filed the first notice of a lien with Ms. Lindsey of 3705 Roxbury Lane. The court date for Mr. Kusi's wage garnishment is December 11, 2014.
 - After discussion, the Board unanimously approved the report.

6. **Communications.** The Secretary reported that she had received the holiday trash schedule from AAA Trash. The information was already included in the September newsletter. We also received the notice of violation from the Fire Marshal for the yellow curbs in front of 3701 Roxbury Lane and at the intersection of Roxbury Drive and Roxbury Lane. They must be white in accordance with the fire lane plan.

7. **Old Business**
 - Tonja Stewart reported that all the curb painting has been finished. The President and Secretary already repainted the two curbs to conform with the Fire Marshal's notice. The Secretary will request a copy of the fire lane plan for the HOA records.
 - Curtis Dudley stated that he has finished the signs and is ready to move them to the shed.
 - Joseph Langley has not been able to find anything to use as decals for two-wheeled vehicles and suggested that the issue be tabled for now. The Board concurred since there did not seem to be an immediate need.
 - The Secretary reported that the attorney provided information that our current towing signs are not in conformance with the current ordinance nor the new one effective Jan. 1, 2015. The signs at the entrances to the community must have the police phone number on them and starting Jan. 1, 2015, they must have the international towing symbol on them before we can

legally have any vehicles towed from the community. She will order two new signs to comply with the Fairfax County ordinance.

- The Secretary reported that Clyde Wray of Aspen Fence did not call her back about the fence and she has left several messages since the last meeting with no response. She will try to research the fence and get an estimate of the cost.
- The Secretary reported that the insurance agent had quoted a premium of \$616 for \$500,000 of workers' compensation insurance. She will let the attorney know about the response. Curtis Dudley suggested that we look at the option of amending the governing documents to avoid the liability. The Secretary will take a look at the issue.
- The Secretary reported that one new solar light pole like we installed at Buckman Road would cost about \$900 plus installation. After discussion, the Board wanted to know what it would cost to add one new electric light on Roxbury Drive instead of a solar light. The Secretary will contact our electrician to get an estimate.

8. **New Business**

- The President suggested that since we cannot prevent parking at the corner of Roxbury Drive and Roxbury Lane, perhaps we can add a stop sign at the corner of Roxbury Drive beside 3757 Roxbury Lane to stop vehicles before proceeding around the corner to increase safety. We could also paint a white line on the pavement. The Board concurred unanimously. The President will notify DeWayne Ford of 3757 Roxbury Lane. The Secretary reported that we have several stop signs in the shed.
- Curtis Dudley also asked about installing a stop sign at the exit from Roxbury Court. Tonja Stewart stated that we considered that but could not find a feasible place for a stop sign and just had the white line painted. Curtis said that he would study the area.

9. The meeting was adjourned at 8:10 p.m. The date for the next meeting is January 13, 2015, at 7:00 p.m.

Minutes submitted by

Daisy McGinley
Secretary-Treasurer, RHOA