

DRAFT
ROXBURY HOMEOWNERS' ASSOCIATION
BOARD MEETING
May 12, 2015

1. The meeting convened at 7:10 p.m. The following board members were present:

Joseph Langley, President
Muriel Brown, Vice-President
Daisy McGinley, Secretary-Treasurer
Tonja Stewart, Director

Curtis Dudley, Director, was absent.

2. Open session for visitors. Mr. and Mrs. Fernandez of 3741 Roxbury Lane were present to request use of the Church parking lot on Saturday, May 16. They are having a party for their son's University graduation and there is not enough room for their guests to park in Roxbury especially after 10 p.m.. The Secretary will contact the Church Secretary to make sure there is no conflict with any Church events and call them on Wednesday.

3. Minutes of the April 20, 2015, meeting were submitted by the Secretary. After discussion, they were accepted unanimously.

4. **ACC Report.** There was no April ACC meeting.

5. **Treasurer's Report**

- For the month of April, the Treasurer reported that income exceeded expenses by about \$5,000. Expenses included \$770 for the workmen's compensation insurance premiums. Total reserves at the end of April were about \$72,000. Total delinquencies were about \$14,300.
- The Treasurer reported that we received the April payment for Ms. Maxwell's account and Mr. Kusi had made a personal payment on his account.
- After discussion, the Board unanimously approved the report.

6. **Communications.** The Secretary reported that Gloxinia Harris of 3711 Roxbury Lane had called her about the color of shingles before replacing her roof. The Secretary also received an email ACC request from Lori Ross of 8207 Roxbury Drive. The President reported that Carol Maxwell had contacted him to tell him that Supervisor's McKay's office had indicated that it would be legal for the Association to restrict access to Roxbury. Also he stated that she volunteered to donate a Japanese Maple tree to the Association that was now too large for her front yard. Several Board members had received complaints about the Saturday mowing, especially the uneven cutting.

7. **Old Business**

- After discussion the Board agreed that we should proceed with the removal of the two bushes at the entrance and replacing with a flower bed to discourage the use of the area as a public bathroom.
- The Secretary reported that she had contacted the electrician to repair the street light by the shed on Roxbury Lane and check the solar light at the left side of the entrance since it never seems to work. He was out of town and the work is still pending.

- The Vice President reported that only a few residents on Roxbury Drive and Roxbury Lane had signed up to participate in the contest for the best yard. There will be two gift cards as prizes.
- Since the Board members had no conflicts, the Annual Meeting will be on June 30, 2015, at 8:00 p.m. The Secretary will prepare the notice and proxy form and mail to the owners the first week of June. The notice will announce that there are two 3-year terms expiring, the terms of Daisy McGinley and Muriel Brown.

8. **New Business**

- The President reported that he had been thinking about what kind of system we could use to restrict access to Roxbury and suggested that some kind of gate could be installed at the Buckman Road entrance/exit. Residents could have an access card that would control the gate for exiting and entering that would discourage the through traffic since they would have to turn around and leave via Richmond Highway. It would be expensive and require tearing up the pavement and running electrical line to the gate. This would be something to study and plan for the summer of 2016. The Secretary suggested that if this is something we want to pursue, the issuance of new parking decals should be delayed until we know what each resident will need to have for gate access. The Board concurred.
- Based on complaints raised by dog walkers along Roxbury Place, the President suggested that we add a couple of electric-powered street lights there as well as adding the light on Roxbury Drive. This could be done this summer and then we need to research the issue of brighter bulbs for the existing lights including the solar lights. The Board concurred. The Secretary will ask the electrician to prepare an estimate.
- The Secretary responded to Ms. Harris's question about the color for the shingles that it should match what is on the roof although the color has changed over the decades. Primarily it should be a gray. She asked because some of the neighbors' roofs appear to be more brown than gray but that may be due to weathering and age.
- The Board agreed that we could use Ms. Maxwell's tree and have it planted at the corner of Roxbury Place to the right as we exit onto Buckman Road. The members questioned who would dig up the tree and replant it. The President will check with Ms. Maxwell.
- The Secretary will report the grass-cutting issue to the supervisor at Professional Grounds.

9. The meeting was adjourned at 8:45 p.m. The date for the next meeting is June 9, 2015, at 7:00 p.m.

Minutes submitted by

Daisy McGinley
Secretary-Treasurer, RHOA