

DRAFT
ROXBURY OF MOUNT VERNON HOMEOWNERS' ASSOCIATION
ANNUAL MEETING
June 30, 2015

1. The annual meeting was called to order at 8:03 p.m. at Emmanuel Baptist Church by President Joseph Langley. He introduced the other Board members—Muriel Brown, Vice-President; Daisy McGinley, Secretary-Treasurer; Tonja Stewart, Director; and Curtis Dudley, Director. Eleven members (including two proxies) were represented, constituting a quorum. Eventually eighteen homeowners were represented.
2. The draft minutes from the 2014 Annual Meeting were submitted by the Secretary. After discussion, Ms. Tonja Stewart made a motion to approve the minutes as written which was seconded by Ms. Pat Williams. The motion was passed unanimously.
3. Communications. Nothing to report.
4. Treasurer's Report
 - The Treasurer provided copies of the financial report for all attendees.
 - Some significant items from the cash flow statement were:
 - Total expenses were about \$125,100 (\$27,000 less than budgeted) while income was about \$2,500 more than expected due to collection of delinquent accounts. Reserves decreased by about \$36,100.
 - There were significant maintenance expenses for repaving the streets (\$74,786), installing new mailboxes (\$4,000), and snow removal (\$7,850). There were no uncollectible assessments because there were no foreclosures.
 - Accounts Receivable
 - Delinquent assessments receivable are \$9,888 compared to \$12,278 owed on June 30, 2014. About \$7,200 of the balance due is owed by three owners (3705 Roxbury Lane, 3742 Roxbury Lane, and 8203 Roxbury Drive) who have Association liens on their houses.
 - Budget for 2015-2016
 - As previously announced, the annual dues will increase from \$886.20 to \$889.00 or \$222.25 per quarter for the next year. The trash fee will continue at \$14.00 per month or \$42.00 per quarter. The total quarterly assessment will be \$264.25.
 - At its June 9, 2015, meeting, the Board approved the budget for the 2015-2016 year. The Board has decided that the priority item for the next year will be the addition of three new electric street lights on Roxbury Place and Roxbury Drive for at least \$14,000.
 - Auditor's Report
 - No irregularities were found for the year ending June 30, 2014. The Treasurer asked that if any member has any questions, he or she should contact her after the meeting.
5. ACC
 - Home Inspections
 - The Secretary stated that the inspections have been done and the inspection reports were mailed with the quarterly statements. Any owner with questions about his or her report should contact one of the Board members.

- Other Issues
 - Mr. Grammer of 3701 Roxbury Lane complained about the abundance of trash cans, recycling bins, and other miscellaneous items stored in front of houses and on front porches in violation of the ACC rules. He wanted to know why the Board was not fining the residents. Ms. Morefield of 3809 Roxbury Court stated that fines don't always encourage neighbors to follow the rules. Mr. Grammer rebutted that fines are a stimulus and the Board is not doing its job.

6. New Business

- Street Lights
 - The President reported that the Board plans to install three additional electric street lights – two along Roxbury Place toward Buckman Road and one on Roxbury Drive by the fence. Ms. Morefield stated that there are several lights that have been malfunctioning for several months and need to be fixed, the light at Buckman Road and the one on Roxbury Place across from 3800 Roxbury Court. The Secretary reminded the residents that they should report the malfunctioning lights to her so that she can call the electrician. The President also mentioned that we may need to get different light bulbs to provide more light.
- Gate Access to Roxbury
 - The President reported that the Board has recently learned from the Lee District Supervisor that we can legally restrict access to Roxbury. We are now studying various options regarding gates that could be installed at the Buckman Road entrance – an arm vs. retractor gate and use of swipe cards or digital key pads for entering and exiting.
- Pride in Roxbury Committee
 - Muriel Brown, Vice-President, reported that the Committee will be organizing the National Night Out again this year. It will be Tuesday, August 4 and the theme will be recycling. The police and fire departments will be represented. A flyer will be distributed with more details later. The Committee is also considering organizing a Fall Clean-up and Yard Sale.
- Miscellaneous Issues
 - Some residents mentioned that trash might not be such a problem if there were some trash cans in the common areas. Tonja Stewart stated that the Board had considered that in the past as well as adding some pooper scooper stations for the dog walkers but there was an issue as to which Board member would be responsible for emptying the trash cans, etc. The residents generally agreed that trash cans should be provided. The Board agreed to install trash cans and pooper scooper stations.
 - Several residents asked about having some trees trimmed especially around some of the street lights. The residents of 3738 Roxbury Lane mentioned that the tree by their parking space needs to be removed so that it does not have to be trimmed every few months. Ms. Morefield stated that some of the pine trees are splitting and should be cut before the winter. The Board will prepare a list and then get bids to have the work done. Tree trimming or tree removal is not included in the landscaping contract.
 - Mr. Rodriguez of 3704 Roxbury Lane complained about the condition of his back fence and if it is the perimeter fence for the community, the Board should replace it since he pays his dues like everyone else. The Board will be contacting the owners on that side of Roxbury Lane about replacing the perimeter fence.
 - Several residents complained about Professional Grounds. The Board will be getting bids from several lawn service companies this Fall when the Professional Grounds contract ends.

- Several homeowners asked about what the Board could do about security. Tonja Stewart suggested that the Board revisit the plan to add security cameras throughout the community. We had considered it a few years ago but never got to the final phase after getting the costs. The Board would have to get individual homeowners to agree to have cameras installed on their homes. There may have to be financial incentives to allow the Board to implement such a plan.
- Mr. Grammer asked for someone to volunteer to help the Secretary prepare the Spanish translations of the minutes and newsletters. Leda Cabrera of 3704 Roxbury Lane volunteered to help.

7. Elections: As previously announced, two three-year terms filled by Muriel Brown and Daisy McGinley are expiring on June 30. Since no one else was nominated, Muriel and Daisy were reelected to the Board by acclamation.

8. The meeting was adjourned at 10:08 p.m.. A special thanks to Tonja Stewart for bringing refreshments for the meeting.

Submitted by

Daisy McGinley
RHOA Secretary-Treasurer