

DRAFT
ROXBURY HOMEOWNERS' ASSOCIATION
BOARD MEETING
September 9, 2014

1. The meeting convened at 7:03 p.m. The following board members were present:
 - Joseph Langley, President
 - Muriel Brown, Vice-President
 - Daisy McGinley, Secretary-Treasurer
 - Tonja Stewart, Director
 - Curtis Dudley, Director
2. Open session for visitors. None.
3. Minutes of the August 21, 2014, meeting were submitted by the Secretary. After discussion, they were accepted unanimously.
4. **ACC Report.** There was no August ACC meeting.
5. **Treasurer's Report**
 - For the month of August, the Treasurer reported that income exceeded expenses by about \$2,300. Expenses included repairs of three streetlights for \$770. Total delinquent assessments at the end of August were about \$14,000 with ten owners being more than one quarter delinquent. Total reserves at the end of August were about \$126,000.
 - The Treasurer reported that she referred the Lindsey account to the attorney to start action. We received the usual monthly payment for Ms. Maxwell's account.
 - The audit has been completed and the tax returns are ready to file.
 - After discussion, the Board unanimously approved the report.
6. **Communications.** The Secretary received the proposal for snow removal from Professional Grounds and a notice from our insurance broker about a new requirement for workers' compensation coverage. Tonja Stewart received the final contract for the paving.
7. **Old Business**
 - The members reviewed the proposal from Brothers Paving. The total cost is \$74,485 to repave Roxbury Court, Roxbury Place, and Roxbury Drive. In addition, it includes the application of a sealant on Roxbury Lane, adding two speed bumps, and all curb painting and striping. This is the same cost they had proposed in 2012 when Roxbury Lane was repaved. The curb painting includes changing the white curb in front of 3701 Roxbury Lane to yellow, the white curb at the Richmond Highway entrance to yellow, and the white curb at the corner of Roxbury Lane and Roxbury Drive to yellow. After discussion, the Board unanimously approved the contract.
 - The Secretary reported that Professional Grounds had completed the tree trimming and tennis court cleanup.
 - Curtis Dudley stated that he estimated the cost for the signs would be about \$60. The Board agreed so he will proceed with his work on the signs.
 - Joseph Langley is still working on the possible parking decals for two-wheeled vehicles.

- Curtis Dudley reported that the County does not put screens or covers on the storm drains. If the Association does put anything there, we are responsible for any damage.
- The Secretary reported that the snow removal proposal from Professional Ground is identical to last winter; there are no cost increases. The Board unanimously accepted it with the addition of the sidewalk clearing for both Roxbury Drive and Roxbury Place.
- Muriel Brown reported that Pat Williams had found a sign at Walmart that might be appropriate to post on Roxbury Drive to discourage loitering. Daisy had found signs at Home Depot and Lowes that were more appropriate for rural areas but nothing that we could really use. The Board suggested that we check with our attorney about what our legal recourse is regarding the Goodwill employees and what kind of signage is appropriate. Daisy will check with the attorney.
- Muriel Brown reported that the Yard Sale was held on September 6 at the tennis court. It went well.

8. **New Business**

- Curtis suggested the addition of a fence around the bushes at our Richmond Highway entrance to keep people out of the corner behind the bushes. He thought something like the wrought iron style that we have at Buckman Road that would curve around the bushes. Daisy will call Aspen Fence to get an estimate.
- The Secretary provided copies of some of the photos from the National Night Out for the members to review to include in the newsletter. Four photos were selected. She also showed the members an example of how a professional printer would prepare the newsletter and the cost would be about \$80 which is considerably less than the \$250 she spent last September to include the color photos with the newsletter. The Board approved.

9. The meeting was adjourned at 8:45 p.m. The date for the next meeting is October 14, 2014, at 7:00 p.m.

Minutes submitted by

Daisy McGinley
Secretary-Treasurer, RHOA